

**Employee Absence Summary for Entitlement Period 01/01/2005 - 31/12/2005**

**Mrs Suzanne Adams (Suzi)**

DOB : 28/02/1973 (32)

Job Title : Care Assistant

Keyworker ? Y

Gender : F

Department : Care

Next of Kin Victoria Jones

Start Date : 02/08/2004

Job Status : Full Time

Tel : 0161 487 3846

**Entitlement Summary**

Entitlement 01/01/2005 - 31/12/2005

All absences are measured in Hours

Annual Leave	116
Service Hours	0
Carried Forward	0
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Total Taken	63
Amount remaining	53

**Summary of Absence**

	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S				
<b>2005</b>																																								
<b>Jan</b>							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
<b>Feb</b>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28										
<b>Mar</b>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
<b>Apr</b>					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
<b>May</b>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
<b>Jun</b>				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
				US	US	US																																		
<b>Jul</b>					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
<b>Aug</b>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
			AL	AL	AL	AL	AL	AL																																
<b>Sep</b>					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
<b>Oct</b>						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					
						AL	AL	AL	AL	AL																														
<b>Nov</b>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30								
<b>Dec</b>				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						

Description	Start	End	Duration	Notes
<b>AL Annual Leave</b>	01/08/2005	06/08/2005	28 Hours	
	01/10/2005	05/10/2005	35 Hours	
Total Duration :			<b>63 Hours</b>	
<b>TG Training</b>	24/08/2005	24/08/2005	7 Hours	Fire Training
Total Duration :			<b>7 Hours</b>	
<b>US Uncertified Sick Leaved</b>	01/06/2005	03/06/2005	21 Hours	
Total Duration :			<b>21 Hours</b>	